

## **First Floor Committee Room, Town Hall**

Fire alarms are normally tested on a Wednesday morning at the Town Hall. If the fire or bomb alarm should sound please exit by the nearest emergency exit.

The Fire alarm is a continuous ring and the Bomb alarm is the same as the fire alarm however it is an intermittent ring. There is one exit from the first floor committee room which will lead you down the main stairs and out of the front exit. Alternatively if this exit is blocked you can exit via the main entrance of the Committee Room and enter into Committee Room 3 where there will be another exit leading you down the back stairs and exiting by the double doors. The assembly point for everyone if the fire alarm is sounded in the Town Hall is outside of the Shambles. The assembly point for everyone if the Bomb alarm is sounded is the Swallow Hotel, Johnny Walker Square, Stockton.

Location of the Ladies Toilets are on the Ground floor opposite the Ground Floor Committee Room and the men's are just a little further along the same corridor (to the right of the ground floor Committee Room).